CONSTITUTION OF GOUROCK CURLING CLUB

APPROVED AT A SPECIAL GENERAL MEETING ON MONDAY 12TH JULY 2021

1. NAME AND OBJECTS OF THE CLUB

The Club shall be called "GOUROCK CURLING CLUB", and the objects of the Club shall be to provide and obtain facilities for, to maintain the standards of, and to promote the game of curling, including the provision of social and other activities, for the benefit of its members.

The Club is a non-profit making organisation. No surpluses or assets will be distributed to members or third parties. Upon dissolution of the Club, any remaining assets shall be given or transferred to another Curling Club affiliated to the Royal Caledonian Curling Club or its successors.

2. AFFILIATION

The Club shall be affiliated to, and shall conform to, the Rules and Regulations of the Royal Caledonian Curling Club, subject to any amendment agreed at a General Meeting of the members, and incorporated into this Constitution or Rules.

3. MANAGEMENT AND COMMITTEE

The business and affairs of the Club shall be under the management of a Committee consisting of:-

The President

The Vice-President

The Secretary

The Treasurer

The Match Secretary

and two other members.

The members of the Committee will be elected at the Annual General Meeting of the Club, by Members who, having paid the appropriate subscription, as agreed at an AGM or SGM, including any arrears, are entitled to vote. Those elected shall hold office for two years, and shall be eligible for re-election. The Immediate Past President shall also continue to serve on the Committee, ex officio, for two years, without election.

If any member of Committee holds more than one of the offices mentioned, the Committee may be completed by electing the requisite number of other members.

Five members of Committee shall form a quorum, but must include the President or the Vice-President or the Secretary.

At any Committee meeting, the President shall be the Chairman, whom failing, the Vice-President, failing which a Chairman shall be chosen.

The Members of the Club entitled to vote at a General Meeting of the Club, present and future, shall, if and when required, grant relief to the Committee of the whole of the obligations and responsibilities already undertaken or incurred by them on behalf of the Club, and such Members shall ratify and warrant all acts, deeds and documents granted or executed in relation to the Club business by the Committee or any quorum of their number, or by the President, Vice-President and Secretary, as duly authorised on behalf of the Club.

4. VACANCIES

The Committee shall have power to fill any vacancy occurring in any office between Annual General Meetings, by co-option, and the member so co-opted may continue in office until the following Annual General Meeting.

5. POWERS OF COMMITTEE

The Committee shall, subject to these rules and any remits or directions made at the Annual General Meeting or any Special General Meeting, have the administrative and executive control and management of the affairs and any property, assets and funds of the Club, and shall ensure that proper and correct accounts and books shall be kept, showing the financial affairs and intromissions of the Club. Any expenditure in excess of £1000 has to be approved at an AGM, or an SGM, called for that purpose.

The Committee shall have the power to reprimand, suspend, or expel any Member who shall infringe any of the Rules of the Club, or whose conduct in or out of the

Club shall, in their opinion, be prejudicial to the character or interests of the Club. No Member shall be expelled without having had an opportunity given him of appearing before an SGM of the Club. Seven clear days notice containing a statement of the complaint brought against a Member, and requiring him to appear before the Membership, shall be given in writing by the Secretary, to the Member concerned. A majority of at least two thirds shall be necessary to effect expulsion.

The Committee, in dealing with all personal data relating to Members, shall at all times comply with the General Data Protection Regulations, as amended from time to time.

6. ANNUAL GENERAL MEETING

The Annual General Meeting will be held within five weeks of completion of the season, at which the Financial and other Reports will be submitted, and the Office Bearers and Committee Members for the ensuing year shall be elected.

Seven days notice of the Annual General Meeting shall be given in writing, or by electronic communication, to all Members of the Club. One fourth of the Members shall form a quorum.

7. SPECIAL GENERAL MEETING

A Special General Meeting may be called by the President or the Secretary, or by a letter to the Secretary, signed by not less than 10 Members. The Secretary shall give seven days notice, as above, of such Meetings, stating the object of the Meeting. One fourth of the Members shall form a quorum.

The only business which it shall be competent to discuss at such a Meeting will be that for which the Meeting has been convened.

8. SKIPS

Skips shall be appointed at the Annual General Meeting. The number of skips shall be decided by the Committee prior to the Annual General Meeting in each year, acting on the feedback received by the Match Secretary from members, on their playing intentions. Nominations for Skip, duly proposed and seconded, and agreed

to by the nominee, must be in the hands of the Secretary 24 hours prior to the commencement of the Meeting.

9. MATCHES AND COMPETITIONS

The Committee shall decide which Matches and Competitions shall be played, and also the number of rinks. The Committee may allocate management of Matches and Competitions, to the Match Secretary.

10. OTHER APPOINTMENTS

An Independent Examiner, (who shall not be a member of the Committee), shall be appointed at the Annual General Meeting. This Examiner is tasked with approving the Accounts for presentation to the members, for their approval. Honorary Members, proposed by the Committee, and approved at a General Meeting of the Club, may also be appointed.

11. VOTING

At all Annual and Special General Meetings, voting will be by show of hands, or by secret ballot, as may be determined by the Chair of the Meeting. A majority of votes cast shall carry any resolution proposed. In the event of a tied vote, the Chair shall have a casting vote.

12. AMOUNT OF SUBSCRIPTION AND ENTRY MONEY

The amounts of Subscription, and any Entry Money, shall be decided at the Annual General Meeting, after reports by the Secretary and Treasurer have been submitted. Subscriptions shall be payable in advance by 30th September each year. Any member failing to pay his Subscription when due, shall be written to by the Treasurer, and advised that should payment not be received by 31st October, his membership shall be forfeited without further notice. Any Member thus affected may be readmitted only on settlement of all arrears.

13. (a) MEMBERSHIP

Candidates for Membership of the Club shall be proposed by one Member, and seconded by another Member. Admission shall be by approval of the Members in

general meeting, or of the Committee, but a candidate shall not be admitted to Membership of the Club until the Secretary has intimated the Committee's approval in writing to the Candidate, and until payment of any Entry Money and Subscription have been received by the Treasurer.

(b) JUNIOR MEMBERSHIP

The number of Junior Members shall be at the Committee's discretion. They shall be aged 14 – 18 on the date prior to the AGM, and their Subscription payment shall be a sum as agreed from time to time.

(c) RESIGNATION/DEFICIENCES

All Members of the Club for the time being entitled to vote at a General Meeting of the Club shall be liable for any deficiency arising in the financial management of the Club during any year of their Membership as such deficiency shall be verified by the books and accounts of the Club. Such Members on resignation shall cease to be liable for any deficiency arising in future years but shall remain liable for any past or existing deficiencies.

14. OBSERVANCE OF RULES

All Rules and Regulations adopted by the Club shall be binding on all Members, until rescinded at a General Meeting of the Club. The Committee shall ensure that, at all times, a copy of this Constitution be available to Members on the Club's website.